

Minutes of a Meeting of the Board of Directors February 17, 2020

A regular meeting of the Board of Directors of the Association of Talent Development Kansas City Chapter was held on February 17, 2020 at Johnson County Library at Lenexa City Center. Amy Swaminathan called the meeting to order at 6:01 PM.

Directors Present:

Amy Swaminathan, Shannon Swift, Crystal, Askew, Jana Meyers, Tracy Roudebush, Paul Christianson, Angela Buzard, Art Gangel, Tyler Dixon, Piper Stone, Debbie Rulo, Mikki Johnston; Jana Meyers, Sally Kopyy and Megan Galloway joined remotely

Guests Present:

No guests were present.

Approval of Minutes

Amy Swaminathan presented to the Board the minutes of the January 20, 2020 meeting of the Board for approval. **A motion was made by Amy Swaminathan to approve the minutes as written. Piper Stone seconded the motion. The motion was unanimously approved.**

Programs

Angela Buzard and Piper Stone gave an update about EiP coming up on March 24. Details about the Power of Habit planned for April 15 at SkillPath were discussed.

TASK: Board members should reach out to 2 or 3 people we each know at different companies by Friday, February 21 to seek submissions.

TASK: Each Board member should post information about EiP event on LinkedIn and other social media sites.

TASK: Piper Stone, Sally Kopyy, and Angela Buzard will reach out to last year's submitters for EiP. Angela will start a Basecamp conversation to corral the conversation about the push for submissions so that Board members are not duplicating contacts.

Marketing and Communications

Tracy Roudebush reviewed the plan for encouraging Board participation in social media strategy. Follow ATDKC on all social media platforms.

TASK: Board members are asked to share one or two items per month.

Budgeted Expenses and Reimbursement

Sally Kopyy gave specific details about the process for submitting expenses when paying for items out-of-pocket. Text or email an image of the receipt to Lori Maher McComb and include information about the line item in the budget from which the expense should be reimbursed and the address to which the check should be mailed.

Progress and Commitments

Finance:

- Finance committee met as planned and needs volunteers for the scholarship committee.

Programs:

- EiP push is the focus for the next month. Piper Stone is working with Mike Stewart on graphic design projects. Programs through November have locations booked and have speakers booked through September.

Marketing:

- Marketing committee met as planned and has requested that events be scheduled well in advance in Wild Apricot. The committee will get something on paper about Engaged by Cell initiative and is actively seeking volunteers for web design.

Membership:

- The ambassadors' program is going well. In January, the chapter gained 14 new members bringing the total to 306. The committee will update the membership letter by the end of the week of February 24 with a completed letter by next month's Board meeting. A method to visibly identify new members at meetings was discussed.

Volunteers:

- Tyler Dixon expressed a need for help rounding up technology volunteers. He will communicate with Angela Buzard and Piper Stone about the information he'd like to gather from potential volunteers

Succession Planning:

- The CARE requirements will be available by end of Q1.

Plus/Delta

Plus	Delta
<ul style="list-style-type: none">• Updating commitment and setting one or two new commitments• Meeting room is a better setup• Zoom is working well• Managing parking lot conversations• Supportive and collaborative environment• Executing on goals and making progress• Kindness cards	<ul style="list-style-type: none">• Define jargon and acronyms• Clear communication that we BYOD• Zoom audio, sometimes it's hard to hear people in room

Close

The meeting adjourned at 7:34 PM.