

Minutes of a Meeting of the Board of Directors

May 18, 2020

A regular meeting of the Board of Directors of the Association of Talent Development Kansas City Chapter was held on May 18, 2020 via Zoom. Amy Swaminathan called the meeting to order at 6:17 PM.

Directors Present via Zoom

Amy Swaminathan, Shannon Swift, Tracy Roudebush, Paul Christianson, Angela Buzard, Art Gangel, Tyler Dixon, Piper Stone, Debbie Rulo, Sally Koppy, Kara Doak, Diana Ruggles, Rachel Haynes, Jana Meyer, Mikki Johnston

No guests were present.

Approval of Minutes

Amy Swaminathan presented to the Board the minutes of the April 20, 2020 meeting of the Board for approval. **A motion was made by Amy Swaminathan to approve the minutes as written. Art Gangel seconded the motion. The motion was unanimously approved.**

Committee Reports

Programs		
Previous Commitment	Current Activities	New Commitment
	Piper is booking speakers through the end of the summer.	Date for EiP will be chosen by next meeting
		Convene Fall Conference committee before June Board meeting
<p>Discussion:</p> <p>Angela discussed community chats and virtual happy hours with the Houston chapter as possible models for events for networking for the ATDKC.</p> <p>EiP as a virtual event – bring together the EiP committee to work out details. Discussion was pro this idea. Timing is a consideration and will be decided after a survey of submitters and other stakeholders.</p> <p>Fall Conference – EC moved to transfer the conference to an online modality. Discussion supported a virtual modality.</p> <p>Jana is still working to gather information for GiGs.</p>		

Marketing and Communications		
Previous Commitment	Current Activities	New Commitment
		Tracy will reach out to Mikki to start looking at the new theme and to set a plan.
		Monthly news announcement email.
<p>Discussion:</p> <p>A theme has been chosen for the new website.</p> <p>Tracy's ask of the Board (re: website and its news section) – News blog post style with a quick and easy tool for adding tools by Board Members to do themselves. The ask is for each team to think of 1-3 items per month that they could post. We need to find out how it is possible to post to multiple social media platforms when a new blog item is added. This feature is live through Wild Apricot when we are logged into the admin side.</p>		
<p>TASK: Woofoo items need to be deleted ASAP.</p>		

Finance		
Previous Commitment	Current Activities	New Commitment
	Scholarship committee has been meeting and has created a workflow.	In July, the scholarship programs will be ready to be marketed.
<p>Discussion:</p> <p>Sally discussed internal reviews of financials. Her proposed bylaws change is to have an internal review of financials every year and to remove the wording that recommends opposite year external reviews.</p>		
<p>Motion: Piper moved to approve April financials. Seconded by Shannon. Unanimously approved.</p>		
<p>Task: Sally will follow up on timing for fall conference</p> <p>Task: Sally will follow up with Lori to facilitate finding a resource for external review.</p>		

Membership		
Previous Commitment	Current Activities	New Commitment
		Paul will create a plan for a data drive aimed at membership to update their profiles.
<p>Discussion:</p> <p>The national database and ATDKC database membership records are reconciled. Diana completed an extensive report for membership record cleanup.</p> <p>Looking for ideas to promote growth during a downward trending job/economic market.</p>		
<p>TASK:</p>		

Succession Planning		
Previous Commitment	Current Activities	New Commitment
		Regroup with nominating committee to share data from “interviews” to discuss the specific pool for official candidates using ATD interview materials.
<p>Discussion:</p> <p>The nominating committee has been meeting and Art has 10 potential candidates to “interview” – he has completed several of those meetings.</p>		
<p>Motion: Tracy moved to approve the suggested change to the bylaws. Art seconded. Motion passed unanimously.</p>		
<p>Task: Shannon will work on the bylaws wording to update and reflect the changes to the nominating committee.</p>		

Bylaws		
Previous Commitment	Current Activities	New Commitment
<p>Discussion:</p> <p>Shannon recommended to change wording to “President Elect” rather than “Past President” for nominating Board Members in bylaws.</p>		
<p>Task: Sally will clarify suggested wording for bylaws regarding financial review and re-present to Board for consideration.</p>		

Volunteers		
Previous Commitment	Current Activities	New Commitment
<p>Discussion:</p> <p>Tyler shared accomplishments of Volunteer committee. Still looking for volunteers for Marketing, Strategic Partnership, and Finance Review committees.</p>		
<p>Task:</p>		

Strategic Partnerships		
Previous Commitment	Current Activities	New Commitment
<p>Discussion:</p> <p>No agenda items.</p> <p>Where does this</p>		
<p>Task:</p>		

Plus/Delta

Plus	Delta
<ul style="list-style-type: none"> • The commute was perfect. • Seeing everyone's face was good. • Great and efficient discussion – but could dive deep on topics where necessary. • Keeping our commitments and planning new commitments is good. • The accountability of the commitments is helpful. • Our autonomy is excellent – we work well as a team, as well. • We have adapted quickly and well to the virtual modality. 	<ul style="list-style-type: none"> •

Close

The meeting adjourned at 7:38 PM.